

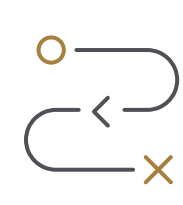


Changing the type of Medical activity of Private Health Facilities

This service enables health facilities to obtain the necessary license to change their activities in providing health and treatment services. Such facilities include public and specialized clinics, medical centers, diagnostic and rehabilitation centers, emergency and home health centers, fertility and recuperation centers, one-day surgery centers and hospitals, and hospitals of different sizes and specialties.

 Department Name Licensing and Accreditation	 Sector Health Regulation	 Main Service Medical Establishment Licensing and Registration	 Service Code 110-03-021-050
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 Service Classification Transactional	 Variation / Auxiliary Auxiliary	 Service Type Government to Business
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Service Process

- 01 Login to the MOHAP website or smart app using the UAE PASS to apply for the service.
- 02 Submit an application for the service and pay the fee.
- 03 Submit an application for initial inspection.
- 04 Once the initial inspection is approved, submit an application to study the architectural plan and pay the fee.
- 05 Once the site plan is approved, the initial approval for inspection will be issued.
- 06 Proceed with obtaining license requirements from different government departments, such as Civil Defense.
- 07 Apply for licensing of medical staff (doctors, technicians, nurses).
- 08 Apply for final inspection.
- 09 Once the final inspection is approved, pay the final licensing fee and submit the final approval request with the remaining documents.
- 10 License will be issued electronically and sent via email. It can also be downloaded from the website.



Required Documents

Initial approval:

- Letter requesting the change in the medical facility's type of activity from the UAE citizen owner
- A copy of the site plan approved by MOHAP engineers
- Latest trade license issued by the Department of Economic Development

Final License Approval:

- Final site plan approved by MOHAP engineers
- Latest trade license issued by the Department of Economic Development, specifying the type of the new facility
- External billboard of the facility
- Copy of the preventive safety agreement issued by the Civil Defense
- Copy of the agreement with the municipality for the disposal of medical waste
- List of medical equipment
- Price list of the services in the facility
- Licenses of medical staff
- Internal regulations and rules of the facility
- License of radiation protection (issued by the Federal Authority for Nuclear Regulation), if the facility includes a radiation section
- List of employees issued by Ministry of Human Resources and Emiratisation



Requirements & Conditions

- The facility must have been open and practicing its commercial activity with a valid license for more than 6 months.
- The number of doctors and technicians employed must be consistent with the new facility type.

Service Channels

MOHAP Website: www.mohap.gov.ae

MOHAP Smart App

Email: info@mohap.gov.ae

Resources

- User manual - Medical licensing system
- Standard submission form PDF
- Standard submission form DWG
- User manual- Engineering department
- Initial site inspection checklist- Medical facilities
- Initial site inspection checklist- School clinics
- Initial site inspection checklist- Nursery clinics
- Initial site inspection checklist- Eye testing facility
- Initial site inspection checklist- Homecare
- Final site inspection checklist - Medical facility
- Hospital regulations
- One-day surgery center regulation
- Outpatient care facilities
- Rehabilitation center regulations
- Home care services regulations - Available in Arabic
- Oncology center regulations
- Renal dialysis center regulations
- IVF center regulation
- Cardiac catheterization unit regulations
- Clinical laboratory regulations
- Dental laboratory regulation
- Diagnostic imaging regulation
- Mobile transportable and relocatable units regulation
- Water birthing unit regulation
- School clinic regulation
- Nursery clinic checklist - Available in Arabic
- Nutrition center regulation - Available In Arabic"



Average Service Time

Approval of the license application: 1 working day

Initial inspection: 2 working days

Verification of the facility plan: 5 to 7 working days

Final inspection: 7 to 10 working days

Final licensing: 2 working days

Engineering team approval:

Initial inspection: 2 working days

Verification of the facility plan: 5 to 7 working days

Final inspection: 7 to 10 working days



Payment channels

E-Payment



Target Audience

Investors in the health sector who own different health facilities



Service Locations

- MOHAP website
www.mohap.gov.ae
- MOHAP Smart App
- Email: info@mohap.gov.ae



Related Services

Departments of Economic Development: Reserving the Trade License

MOHAP: Medical Profession Practicing License

Federal Authority for Nuclear Regulation: Issuance of a Radiation Protection License

Civil Defense: Issuance of a Certificate of Civil Defense

Authorities concerned in each emirate: Medical Waste Disposal Agreement



Service Bundle

This service is not linked to any bundles



Contact Details

Email
info@mohap.gov.ae
Call Center
80011111



Service Fees

- Application fee: AED 100

Initial Inspection Fee:

- Hospital, convalescent home, fertility center, emergency center, home medical center: AED 2,000
- General clinic, specialist clinic, medical center, medical diagnosis center, rehabilitation center: AED 1,000

Verifying Site Plan Fee:

- Hospital, convalescent home, fertility center, emergency center, home medical center: AED 2,000
- General clinic, specialist clinic, medical center, medical diagnosis center, rehabilitation center: AED 1,000

Re-verifying Architectural Site Plan Fee:

- Hospital, convalescent home, fertility center, emergency center, home medical center: AED 1,000
- General clinic, specialist clinic, medical center, medical diagnosis center, rehabilitation center: AED 500

Final License Fee:

- General clinic, rehabilitation center, home health center: AED 5,000
- Specialist clinic, medical diagnosis center, emergency center: AED 6,000
- Multi-specialty clinic: AED 12,000 to 18,000 maximum
- Fertility center, convalescent home, one-day surgery hospital: AED 20,000
- Hospital (1 to 50 beds): AED 20,000
- Hospital (50 to 100 beds): AED 30,000
- Hospital (100+ beds): AED 40,000

Sustainable Development Goals



FAQs

None.

Notes

None